



INTRODUCTION:	What is your topic? (Short presentation. Don't forget to smile).
BODY:	What? Why? How? When? (Explain. Speak clearly and slowly)
CONCLUSION	Refer back to the introduction and repeat your main message. (Summarise. Give your opinion)

TIPS:

<p>PREPARE</p> <ul style="list-style-type: none"> - SHORT notes - Practice your speech 	<p style="text-align: center;">Introduction</p> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center;">Body of presentation</p> <div style="border: 1px solid black; width: 100px; height: 60px; margin: 0 auto; position: relative;"> <div style="border-top: 1px dashed black; border-bottom: 1px dashed black; position: absolute; top: 5px; bottom: 5px; width: 90%;"></div> </div> <p style="text-align: center;">Conclusion</p> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>
RELAX	Breathe, smile, be yourself
MAKE eye contact	Look at everyone, say HELLO and THANK YOU

Impactful Presenter

 Open with impact

 Stay focused

 Arouse curiosity

 Be charismatic

 Empathize

 Engage the audience

 Show the solution

 Make it memorable

 Emphasize benefits

 Close with impact